

**PORT OF IBERIA DISTRICT  
BOARD OF COMMISSIONERS  
REGULAR MEETING - TUESDAY, MAY 17, 2016  
PORT ADMINISTRATIVE OFFICE - 5:30 P.M.  
MINUTES**

The regular meeting of the Port of Iberia District Board of Commissioners was called to order by Commissioner Larry G. Rader, Board President, at the Port of Iberia Administrative Office, on Tuesday, May 17, 2016, at 5:35 P.M.

In attendance were Commissioners Larry G. Rader, Board President, Gene L. Jefferies, Vice-President, Roy A. Pontiff, Secretary-Treasurer, Mark Dore' and Danny J. David.

Commissioners absent were Simieon d. Theodile and Elbridge "Smitty" Smith III.

Also present were Craig F. Romero, Executive Director, Joanna D. Durke, Administrative Assistant, Tracy Domingue, Secretary-Bookkeeper.

Thus, with a quorum being acknowledged, Commissioner Danny J. David recited the opening prayer and the Pledge of Allegiance.

**I. APPROVAL OF MINUTES – Regular Meeting, April 27, 2016.**

**On a motion by Commissioner Gene L. Jefferies, seconded by Commissioner Danny J. David, the Commission approved the minutes of the Regular Meeting held on April 27, 2016.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Mark Dore' and Danny J. David, Sr.**

**Nays: None.**

**Absent at Voting: Elbridge "Smitty" Smith, III and Simieon d. Theodile.**

**And the motion was therefore passed on this the 17th day of May, 2016.**

**II. MR. RAYMOND J. HE'BERT, PRESIDENT & CEO, COMMUNITY FOUNDATION OF ACADIANA (CFA), TO ADDRESS THE BOARD REGARDING A REQUEST FOR THE POI TO FINANCIALLY PARTICIPATE IN AN ECONOMIC IMPACT STUDY ON I49 SOUTH ON CFA 8 PARISH REGION.**

Mr. Raymond J. He'bert, President & CEO, Community Foundation of Acadiana (CFA), addressed the Board regarding a request for the POI to financially participate in an Economic Impact Study on I49 South on CFA 8 Parish Region.

The CFA is a 501C3 Tax Exempt Entity headquartered in Lafayette. Eight (8) parishes are included (Acadia, Evangeline, Iberia, Lafayette, St Landry, St. Martin, St. Mary and Vermilion), and the CFA was founded in 2000.

Mr. He'bert provided the Board with an overview and cited that the CFA is commissioning a study on the economic outcomes for the completion of the I-49 Lafayette Connector and of I-49 South as a whole. The study will build off of Lafayette Economic Development Authority's (LEDA) "America's Energy Corridor" reported in 2009, generating positive media coverage and reminding the region why this project is so important. Such an analysis will be additionally helpful when making the case for State and Federal funding for project development and construction.

Mr. He'bert went on to identify the Project Scope in which he explained that the study would measure the economic outcomes for the completion of the Lafayette Connector by itself and of I-49 South as a whole using indicators such as, but not limited to: Population; Employment; Gross Regional Product; Disposable Personal Income; Output, in terms of sales or supply; Labor Productivity; Travel Time Savings; Reductions in Accidents; Reductions in Emissions; etcetera. The data will be analyzed at the Parish, Regional, and State level.

The purpose of addressing the Board was to request that consideration be made with regards to the POI making a financial contribution (along with others) to assist with funding the Economic Impact Study. Mr. He'bert also indicated that the vendor who will perform the work is REMI (Regional Economic Models, Inc. out of Massachusetts). Discussion ensued.

**A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Roy A. Pontiff to approve the request of the Community Foundation Of Acadiana (CFA), for the Port Of Iberia District to financially participate in an Economic Impact Analysis Study On I49 South within the CFA 8 Parish Region; and motion further authorizes that the Port of Iberia District Board of Commissioners allocate as a Budgetary Line Item in the Fiscal Year 2016-2017 Budget, a contribution of \$10,000.00 to the Community Foundation of Acadiana (CFA) for the CFA Economic Impact Analysis Study on I49 South within the CFS 8 Parish Region.**

This motion having been submitted to a vote, the vote thereon was as follows:

**Yeas: Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Mark Dore' and Danny J. David, Sr.**

**Nays: None.**

**Absent at Voting: Elbridge "Smitty" Smith, III and Simieon d. Theodile.**

**And the motion was therefore passed on this the 17th day of May, 2016.**

**III. MR. CHANDLER STAPLES, PE, STAPLES ENGINEERING & CONSULTING, L.L.C. TO ADDRESS THE BOARD REGARDING THE INSTALLATION OF A FORCE MAIN TRUNK LINE ALONG DAVID J. BERARD ROAD AND A NEW LIFT STATION AT TRACT "K" (LOGAN INDUSTRIES) TO BE CONSTRUCTED BY THE IBERIA PARISH SEWERAGE DISTRICT NUMBER 1 AND WILL SERVE THE POI MILLENNIUM EXPANSION PHASE II PROPERTY SITE TRACTS.**

Mr. Chandler Staples, PE, Staples Engineering & Consulting, LLC presented a letter dated May 11, 2016 regarding the installation of a Force Main Trunk Line along David J. Berard Road and a new Lift Station at Tract "K" (Logan Industries) to be constructed by the Iberia Parish Sewerage District Number 1 and will serve the POI Millennium Expansion Phase II Property Site.

The Force Main Trunkline is planned for installation approximately 15' North of the existing road edge, and will generally fall in or near the existing ditch. The prior Millennium Expansion Phase I Project force main was also installed in the road right-of-way, so the Iberia Parish Sewerage District Number 1 is following that process instead of attempting to obtain easements up into the Millennium Phase II lots. Mr. Chandler also presented a "Schematic" of the Site Plan identified as "Sewer Improvements for Port of Iberia" dated April 28, 2016 for review. Furthermore, Sewerage District Number 1 is ready to commence with the installation once the Port approves.

**A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Mark Dore' to approve and accept the "Schematic" of the Site Plan identified as "Sewer Improvements for Port of Iberia" dated April 28, 2016 as presented by Mr. Chandler Staples, P.E., Staples Engineering & Consulting, LLC; and motion further acknowledges that the installation of the Force Main Trunk Line along David J. Berard Road and new Lift Station at Tract "K" (Logan Industries) will be constructed by the Iberia Parish Sewerage District Number 1 and will serve the POI Millennium Expansion Phase II Property Site.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Mark Dore' and Danny J. David, Sr.**

**Nays: None.**

**Absent at Voting: Elbridge "Smitty" Smith, III and Simieon d. Theodile.**

**And the motion was therefore passed on this the 17th day of May, 2016.**

**IV. EXPANSION OF AGENDA**

**A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Danny J. David, Sr. to expand the Port of Iberia District Board of Commissioners Regular Monthly Board Meeting of Tuesday, May 17, 2016 to discuss/consider requests from {1} Mr. Eddie Clay, Plant Manager, Chart Engery & Chemicals,**

regarding a First Right-of-Refusal Agreement for the Advanced Welding Service Facility/Property Site Located on Tract "H" (15.14 acres) of the POI Millennium Expansion Phase I Property Site, Relative to Utilizing the Facility for Chart's Future Cold Boxes in the Event of a Possible Overflow in 2017/2018; A Seventh Amendment to Chart Energy & Chemicals Lease Agreement Regarding Tract "F-1" (15.14 acres) of the POI Millennium Expansion Phase I Property Site, Relative to Lease Tract "F-1" on a Year-to-Year Basis Starting June 30, 2016; and Furthermore, if Chart's Expansion comes to Fruition, Chart would like to Convert the Year-to-Year to Coincide with their Original Lease Agreement (10 Year Intervals, which would require another Lease Amendment at that time); and {2} Discuss/Consider a Request from Mr. Ray Allain, Port Attorney, Allain & Allain, Regarding the Approval of Amendment Number 1 to the AGMAC General Legal Services Contract of Employment dated October 16, 2007; and if Approved, Further Authorize the Board President to Execute said Amendment.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Mark Dore' and Danny J. David, Sr.

Nays: None.

Absent at Voting: Elbridge "Smitty" Smith, III and Simieon d. Theodile.

And the motion was therefore passed on this the 17th day of May, 2016.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Mark Dore' to approve the request from Chart Energy & Chemicals for a First Right-of-Refusal Agreement to be prepared for the Advanced Welding Service Facility/Property Located on Tract "H" (15.14 acres) of the POI Millennium Expansion Phase I Property Site; and motion further authorizes the Board President to execute the First Right-of-Refusal contingent upon legal review and approval of the Port Attorney.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Mark Dore' and Danny J. David, Sr.

Nays: None.

Absent at Voting: Elbridge "Smitty" Smith, III and Simieon d. Theodile.

And the motion was therefore passed on this the 17th day of May, 2016.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Danny J. David, Sr. to approve and authorize that a Seventh Amendment to Chart Energy & Chemicals Lease Agreement be prepared regarding Tract "F-1" (15.14 acres) of the Millennium Expansion Phase I Property Site, relative to Leasing Tract "F-1" on a Year-to-Year Basis starting June 30, 2016; and Furthermore, if Chart's Expansion comes to fruition, Chart would like to convert the Year-to-Year

to Coincide with their Original Lease Agreement (10 Year intervals, which would require another Lease Agreement at that time); and motion further authorizes the Board President to execute the Seventh Amendment to Lease Agreement contingent upon the legal review and approval of the Port Attorney.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Mark Dore' and Danny J. David, Sr.

Nays: None.

Absent at Voting: Elbridge "Smitty" Smith, III and Simieon d. Theodile.

And the motion was therefore passed on this the 17th day of May, 2016.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Gene L. Jefferies to approve and authorize the Board President to execute Amendment Number 1 to the AGMAC General Legal Services Contract of Employment dated October 16, 2007 for an increase from \$175.00/hour to \$225.00/hour and furthermore change the Contract name from Allain & Bellfontaine to Allain & Allain.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Mark Dore' and Danny J. David, Sr.

Nays: None.

Absent at Voting: Elbridge "Smitty" Smith, III and Simieon d. Theodile.

And the motion was therefore passed on this the 17th day of May, 2016.

**IV. MR. RAY FREMIN, JR., EXECUTIVE DIRECTOR, AND REPRESENTATIVES OF THE IBERIA PARISH LEVEE, HURRICANE, AND CONSERVATION DISTRICT TO ADDRESS THE BOARD AND MAKE A PRESENTATION OF THE "DRAFT" MASTER PLAN ENHANCEMENTS.**

Mr. Michael Pugh, P.E., Royal Engineers & Consultants, LLC presented a Power Point Presentation & Booklet to the Board on the "Draft" Master Plan Enhancements for the Iberia Parish Levee, Hurricane, & Conservation District. Lengthy discussion ensued and there was no action taken on the above agenda item.

**V. DISCUSS AND/OR DISTRIBUTE THE FOLLOWING:**

(a) Budget Summary for Nine (10) Months Ending April 2016.

(b) Listing of Tenant Lease Billings.

(c) Listing of Boat Stall Lease Billings.

{1} Discuss/Consider Delinquent and/or Late Payment Fees.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Danny J. David, Sr. to approve and authorize that a provision be added to the Port of Iberia's Marina Slip Rental Agreement regarding assessing a late fee in the

amount of \$25 per month effective January 1, 2017, to be assessed to the tenants who are delinquent in paying their Boat Slip Rental Payments starting February 1<sup>st</sup> of each year.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Mark Dore' and Danny J. David, Sr.

Nays: None.

Absent at Voting: Elbridge "Smitty" Smith, III and Simieon d. Theodile.

And the motion was therefore passed on this the 17th day of May, 2016.

(d) Approve Payment of Bills & Checks Issued During Interim Period.

(e) Computer Summary of Lease Agreement Activity Sheet.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Mark Dore', to approve and authorize the payment of bills for April 2016, and ratify those paid during the interim period.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Mark Dore' and Danny J. David, Sr.

Nays: None.

Absent at Voting: Elbridge "Smitty" Smith, III and Simieon d. Theodile.

And the motion was therefore passed on this the 17th day of May, 2016.

## VI. DISCUSS FINANCE COMMITTEE RECOMMENDATIONS & FINDINGS FROM THURSDAY, MAY 12, 2016 COMMITTEE MEETING:

(a) Discuss and Consider FY 2016 – 2017 Budget.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Danny J. David, Sr. to accept and approve as presented the Port of Iberia District Fiscal Year 2016 – 2017 Budget, and motion further includes the acceptance and approval of the 2016 – 2017 proposed Advertising Budget dated May 10, 2016 submitted by Promotional Images in the amount of \$60,000.00.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Mark Dore' and Danny J. David, Sr.

Nays: None.

Absent at Voting: Elbridge "Smitty" Smith, III and Simieon d. Theodile.

And the motion was therefore passed on this the 17th day of May, 2016.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Danny J. David, Sr., that the Port of Iberia District Board of Commissioners allocate as a Budgetary Line Item in the Fiscal Year 2016-2017 Budget, a contribution of \$10,000.00 to the Community Foundation of Acadiana (CFA) for

the CFA Economic Impact Analysis Study on I49 South within the CFS 8 Parish Region.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Mark Dore' and Danny J. David, Sr.

Nays: None.

Absent at Voting: Elbridge "Smitty" Smith, III and Simieon d. Theodile.

And the motion was therefore passed on this the 17th day of May, 2016.

**(b) Discuss and Consider FY 2015 – 2016 Audit Engagement.**

A motion was made by Commissioner Danny J. David, Sr., and seconded by Commissioner Mark Dore', that Broussard, Poche', L.L.P., be retained to perform the Fiscal Year 2015 – 2016 year-end audit of the financial statements of the Port of Iberia District, for a maximum fee of \$25,000.00.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Larry G. Rader, Gene L. Jefferies, Mark Dore' and Danny J. David, Sr.

Nays: None.

Absent at Voting: Roy A. Pontiff, Elbridge "Smitty" Smith, III and Simieon d. Theodile.

And the motion was therefore passed on this the 17th day of May, 2016.

**VII. MR. GERALD GESSER, GESSER GROUP, APC TO ADDRESS THE BOARD ON:**

**(a) POI Administrative Office Building:  
{1} Update on Landscaping Project.**

Discussion ensued and there was no action taken on the above agenda item.

**(b) LA DOTD Port Construction & Development Priority Program:  
State Project Number H.011756(322) Port Improvements- Site Improvements – Tracts "K", "L", & "M".  
Infrastructure Improvements – Tract "K" (Phase II of SPN H.011756) (LOGAN INDUSTRIES INTERNATIONAL CORPORATION – TRACT "K" – 10.61 ACRES).**

**{1} Update on Construction Project.** Discussion ensued and there was no action taken on the above Agenda item.

**{2} Discuss/Approve Contractor's Application for Payment #4.**

A motion was made by Commissioner Gene L. Jefferies, seconded by Commissioner Mark Dore', to approve and authorize the payment of Contractor's Application for Payment #4 in the amount of \$349,868.34 to JC Construction LLC for the work performed April 20, 2016 thru May 17, 2016 regarding State Project

Number H.011756 (322) Port Improvements – Site Infrastructure Improvements – Tract “K” (10.61 acres) (Phase II of SPN H.011756) Logan Industries International Corporation; in accordance with the contract dated January 22, 2016; and motion further stipulates that the Payment Request be forwarded to the LA Department of Transportation & Development for review and approval.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Mark Dore’ and Danny J. David, Sr.

Nays: None.

Absent at Voting: Elbridge “Smitty” Smith, III and Simieon d. Theodile.

And the motion was therefore passed on this the 17th day of May, 2016.

**{3} Discuss/Approve Gesser Group Invoice Number 8.**

A motion was made by Commissioner Mark Dore’, seconded by Commissioner Danny J. David, Sr., to approve and authorize the payment of Invoice Number 8 in the amount of \$6,009.90 to Gesser Group, APC; for architectural services rendered regarding LA DOTD Port Construction & Development Priority Program: State Project Number H.011756 (322) Port Improvements – Site Improvements – Tracts “K”, “L”, & “M” Infrastructure Improvements – Tract “K” (Phase II of SPN H.011756) (Logan Industries International Corporation); in accordance with the contract dated August 26, 2015.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Mark Dore’ and Danny J. David, Sr.

Nays: None.

Absent at Voting: Elbridge “Smitty” Smith, III and Simieon d. Theodile.

And the motion was therefore passed on this the 17th day of May, 2016.

**{4} Discuss/Approve Gesser Group Additional Services Invoice Number AS-8-LI.**

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Mark Dore’, to approve and authorize the payment of Invoice Number AS-8-LI in the amount of \$15,695.35 to Gesser Group, APC; for Engineering Inspections performed by Berard, Habetz & Associates, Inc. for the period February 22, 2016 thru April 10, 2016; regarding LA DOTD Port Construction & Development Priority Program: State Project Number H.011756 (322) Port Improvements – Site Improvements – Tracts “K”, “L”, & “M” Infrastructure Improvements – Tract “K” (Phase II of SPN H.011756) (Logan Industries International Corporation); in accordance with the contract dated August 26, 2015.

This motion having been submitted to a vote, the vote thereon was as follows:



**Yeas: Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Mark Dore' and Danny J. David, Sr.**

**Nays: None.**

**Absent at Voting: Elbridge "Smitty" Smith, III and Simieon d. Theodile.**

**And the motion was therefore passed on this the 17th day of May, 2016.**

**(c) LA DOTD Port Construction & Development Priority Program:  
State Project Number H.011756(321) Port Improvements - Site  
Improvements - Tracts "K", "L", & "M".**

**Infrastructure Improvements - Tract "L" (Phase I of SPN H.011756)  
(RAM DESIGN, LLC - TRACT "L" - 18.13 ACRES).**

**{1} Update on Construction Project**

**{2} Discuss/Approve Contractor's Application for Payment #1**

**A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Danny J. David, Sr., to approve and authorize the payment of Contractor's Application for Payment #1 in the amount of \$116,970.43 to Thomson Brothers Construction for the work performed thru May 9, 2016; State Project Number H.011756 (321) Port Improvements – Site Infrastructure Improvements – Tract "L" (Phase I of SPN H.011756) RAM Design (18.13 acres); in accordance w/contract dated March 10, 2016; and motion further stipulates that the Payment Request be forwarded to the LA Department of Transportation & Development for review and approval.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Mark Dore' and Danny J. David, Sr.**

**Nays: None.**

**Absent at Voting: Elbridge "Smitty" Smith, III and Simieon d. Theodile.**

**And the motion was therefore passed on this the 17th day of May, 2016.**

**{3} Discuss/Consider Change Order No.2.**

**A motion was made by Commissioner Danny J. David, Sr., and seconded by Commissioner Mark Dore' to approve and authorize Change Order Number 2, regarding State Project Number H.011756(321) Port Improvements – Site Improvements – Tracts "K", "L", & "M", Infrastructure Improvements Tract "L" (Phase I of SPN H.011756) (RAM Design LLC Tract "L" 18.13 acres) as it relates to the addition of Four (4) Contract days due to adverse weather delays for the month of April 2016; the Change Order reflects the "revised" total contract working days to 169 days; and the motion further authorizes the Board President to execute said Change Order Number 2 in accordance with the contract dated March 10, 2016.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Mark Dore' and Danny J.**

David, Sr.

Nays: None.

Absent at Voting: Elbridge "Smitty" Smith, III and Simieon d. Theodile.

And the motion was therefore passed on this the 17th day of May, 2016.

{4} Discuss/Approve Gesser Group Invoice Number 4.

A motion was made by Commissioner Gene L. Jefferies, seconded by Commissioner Mark Dore', to approve and authorize the payment of Invoice Number 4 in the amount of \$3,125.00 to Gesser Group, APC for State Project Number H.011756 (321) Port Improvements - Site Improvements - Tracts "K", "L", & "M". Infrastructure Improvements - Tract "L" (Phase I of SPN H.011756) (RAM DESIGN, LLC - TRACT "L" - 18.13 ACRES), in accordance with the Contract dated August 26, 2015.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Mark Dore' and Danny J.

David, Sr.

Nays: None.

Absent at Voting: Elbridge "Smitty" Smith, III and Simieon d. Theodile.

And the motion was therefore passed on this the 17th day of May, 2016.

(d) Update on the Maintenance and Repairs of the Central Gulf Shipyard Property Site Located at Tracts "A" & "B" and Lots 62 - 67.

{1} Scope of Work.

Discussion ensued and there was no action taken on the above Agenda item.

VIII. REPORT FROM MR. MARC BERARD, P.E., BERARD, HABETZ AND ASSOCIATES, INC., ON:

(a) Extending the Existing Bulkhead at Slip 1A in the Port's Marina Due to the Deplorable Condition of the Existing Bulkhead and "Wash-Outs" Located at Various Gate Slip Entrances.

{1} Status of Change Order No. 2 (completed).

{2} Discuss/Consider Substantial Completion (no punch list items).

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Gene L. Jefferies to accept and approve Substantial Completion of the Project regarding Extending the Existing Bulkhead at Slip 1A in the Port's Marina due to the Deplorable Condition of the Existing Bulkhead and "Wash-Outs" Located at Various Gate Slip Entrances; in accordance with the contract dated October 20, 2015; and motion further acknowledges that the 45-day Clear Lien Period will commence once the Substantial Completion has been recorded with the Iberia Parish Clerk of Court's Office.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Mark Dore' and Danny J.

David, Sr.

Nays: None.

Absent at Voting: Elbridge "Smitty" Smith, III and Simieon d. Theodile.

And the motion was therefore passed on this the 17th day of May, 2016.

- (b) Update on Port TIF Port Project which Includes Infrastructure Improvements for the Drainage along Curtis Lane; Establishment of Roadside Staging Areas with Catch Basin for Installation to Accommodate a New Pipe Coating Facility, Rail Spur Rehabilitation, Perimeter Fencing, and Parking Lot.

{1} Discuss/Approve Contractor's Application for Payment #2.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Mark Dore', to approve and authorize the payment of Contractor's Application for Payment #2 in the amount of \$162,303.28 to Southern Constructors, LLC for the work performed April 1, 2016 thru April 30, 2016; Port TIF Port Project which includes infrastructure improvements for the drainage along Curtis Lane; Establishment of roadside staging areas with catch basin for installation to accommodate a new pipe coating facility, rail spur rehabilitation, perimeter fencing, and parking lot; in accordance w/contract dated February 11, 2016.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Mark Dore' and Danny J. David, Sr.

Nays: None.

Absent at Voting: Elbridge "Smitty" Smith, III and Simieon d. Theodile.

And the motion was therefore passed on this the 17th day of May, 2016.

#### IX. REPORT FROM MR. JAY LEBLANC, P.E., CB&I, ON:

- (a) LA DOTD Port Construction & Development Priority Program:  
Phase II of State Project Number 578-23-0018/H.009021(322) Port-Site Bulkhead Relocation Phase II A- Bulkhead 12A (for the AGMAC Bulkhead Relocation & Design Project (Public Property)).

{1} Power Point Presentation on Const. of Bulkhead 12A.

{2} Discuss/Approve Contractor Request for Payment Application Number 10.

A motion was made by Commissioner Mark Dore', and seconded by Commissioner Danny J. David, Sr., to approve and authorize the payment of Contractor Payment Application Number 10 in the amount of \$96,096.07 to Coastal Bridge, LLC. for the Port Site-Bulkhead Relocation Phase II A Project (Bulkhead 12A – Public Dock), SPN 578-23-0018/H.009021 (322) for the period April 1, 2016 thru April 30, 2016 in accordance with contract dated May 7, 2015; and motion further stipulates that the Payment Request be forwarded to the LA Department of Transportation & Development for review and approval.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Mark Dore' and Danny J. David, Sr.

Nays: None.

Absent at Voting: Elbridge "Smitty" Smith, III and Simieon d. Theodile.

And the motion was therefore passed on this the 17th day of May, 2016.

**{3} Discuss/Approve CB&I Invoice.**

A motion was made by Commission Gene L. Jefferies, and seconded by Commissioner Danny J. David, Sr. to approve and authorize payment of Invoice Number 176413 in the amount of \$20,506.50 to CB&I Coastal, Inc. (f/k/a Shaw Coastal, Inc.), for the period April 1, 2016 thru April 29, 2016 (Bulkhead 12A – Public Dock) regarding Engineering During Construction and Resident Project Inspection (100% reimbursable to POI by DOTD), regarding AGMAC Project Management in accordance with the contract between the POI and Shaw Coastal, Inc., dated September 3, 2002 and Amendment Number 13 (Project Management) dated December 16, 2014.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Mark Dore' and Danny J. David, Sr.

Nays: None.

Absent at Voting: Elbridge "Smitty" Smith, III and Simieon d. Theodile.

And the motion was therefore passed on this the 17th day of May, 2016.

**X. REPORT FROM MR. ZACK AUTIN, E.I. OF GIS ENGINEERING, LLC ON:**

**(a) LA DOTD Port Construction & Development Priority Program:**

**Phase III of State Project Number 578-23-0018 / H.009021 (323) Port-Site Bulkhead Relocation Phase II A – Bulkhead 12B (POI Public Dock – Port Canal) for the AGMAC Bulkhead Relocation & Design Project (Public Property).**

**{1} Evaluation of Bids Received May 6, 2016 & Engineers Recommendation.**

Mr. Zack Autin, E.I., GIS Engineering, LLC presented a letter dated May 17, 2016 regarding the Bid Evaluation & Award Recommendation for Bulkhead 12B (POI Public Dock – Port Canal) Project.

Mr. Autin reported that Nine (9) bids were received and opened on Friday, May 6, 2016 at the Port Administrative Office. The Contractor's submitting bids were Berry Bros. General Contractors; Larry Doiron, LLC; Coastal Bridge Company, LLC; Sealevel Construction, Inc.; Professional Construction Services, Inc.; Shavers-Whittle

Construction, LLC; James Construction Group; Chet Morrison Contractors, LLC; and Orion Marine Construction, Inc.

Berry Bros. General Contractors was the apparent low bidder at the time of the bid opening in the amount of \$4,317,979.68; however after evaluation of the bid several errors were found (therefore Berry Bros. is the 5<sup>th</sup> lowest apparent bidder). In addition, Larry Doiron was the 2<sup>nd</sup> apparent low bidder at \$4,480,196.00; however, after evaluation of the bid several errors were found in the Larry Doiron LLC bid and GIS Engineering, LLC deems the bid "non-responsive".

Furthermore, after careful evaluation of all bids, GIS Engineering recommends awarding of the Contract to the lowest responsive responsible bidder, Coastal Bridge Company, LLC in the amount of \$4,496,869.00, contingent upon the legal review and approval of the Port Attorney. According to Mr. Autin, there are procedures in place in accordance with Public Bid Law to notify the Contractor's that have been deemed non-responsive, and GIS is working on preparing the letters.

It is denoted that after the Board passed the motion to accept the bids received on May 6, 2016 and award the Construction Contract to Coastal Bridge Company, LLC contingent upon the legal review and approval by the Port Attorney, Mr. Larry Blanchet, Larry Doiron, LLC, addressed the Board. He indicated to the Board the reasons why he feels that Larry Doiron LLC bid should not be rejected. Discussion ensued.

**A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Danny J. David, Sr. to accept the bids received on May 6, 2016 for Phase III of State Project Number 578-23-0018/h.009021(323) Port-Site Bulkhead Relocation Project Phase II A – Bulkhead 12B (POI Public Dock – Port Canal) Project; and motion further accepts the recommendation to the Board by GIS Engineering, LLC to Award the Construction Contract to the apparent lowest responsible bidder Coastal Bridge Company, LLC with a total base bid of \$4,496,869.00; contingent upon legal review and approval by the Port Attorney.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Mark Dore' and Danny J. David, Sr.**

**Nays: None.**

**Absent at Voting: Elbridge "Smitty" Smith, III and Simieon d. Theodile.**

**And the motion was therefore passed on this the 17th day of May, 2016.**

**{2} Discuss/Approve GIS Engineering, LLC Invoice.**

**A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Mark Dore', to approve and authorize the payment of Invoice Number GEL000057 in the amount of \$20,504.98 to GIS Engineering, LLC for the**

period April 2016 which includes coordination and preparation of bid documents, preparation for Pre-bid Conference held on April 5, 2016, and right of entry coordination for Port-Site Bulkhead Relocation Phase II A – Bulkhead 12B (POI Public Dock – Port Canal) for the AGMAC Bulkhead Relocation & Design Project (Public Property), in accordance with the contract dated March 1, 2016.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Mark Dore' and Danny J. David, Sr.

Nays: None.

Absent at Voting: Elbridge "Smitty" Smith, III and Simieon d. Theodile.

And the motion was therefore passed on this the 17th day of May, 2016.

(b) Port-Site Bulkhead Relocation Project Phase II B – Private Bulkheads {1, 6, 7, 11, 13, and 14} (Private Property).

{1} Update on Status of Agreement Between Lowest Responsive Bidder and POI.

Mr. Autin reported that the Construction Contract (Coastal Bridge Company LLC) has been executed and GIS is ready to issue a Notice to Proceed for the project. The effective Notice to Proceed date will be June 20, 2016. This is also the date that the Contractor plans on mobilizing at the site.

{2} Discuss/Approve GIS Engineering, LLC Invoice.

A motion was made by Commissioner Gene L. Jefferies, seconded by Commissioner Danny J. David, Sr., to approve and authorize the payment of Invoice Number GEL000053 in the amount of \$7,725.99 to GIS Engineering, LLC for the period April 2016 which includes analysis and design of existing Bulkheads 6 and 7 utilizing results from L.I.T.E. testing and development of a preliminary study report on the existing conditions of Bulkheads 1, 6, & 7 and also contract execution, bid evaluations and recommendation, right of entry coordination and coordination with DOTD on Bulkheads 11, 13, & 14, in accordance with the contract dated February 16, 2016.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Mark Dore' and Danny J. David, Sr.

Nays: None.

Absent at Voting: Elbridge "Smitty" Smith, III and Simieon d. Theodile.

And the motion was therefore passed on this the 17th day of May, 2016.

{3} Update on Preliminary Study Report on the Redesign of Bulkheads 1, 6, & 7.

Mr. Autin presented the Port-Site Bulkhead Relocations Phase IIB – Private Bulkheads 1, 6, & 7 Investigative Report of Existing Conditions dated May 6, 2016 for review.

Discussion ensued.

**A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Danny J. David, Sr. to approve and authorize GIS Engineering, LLC to proceed with the Preliminary Design Phase of the Sheet Pile Tie Back Wall and Steel Tie Rod System for Bulkheads 6 & 7, as depicted in the Port-Site Bulkhead Relocations Phase IIB Private Bulkheads 1, 6, & 7 Investigative Report of Existing Conditions dated May 6, 2016.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Mark Dore' and Danny J. David, Sr.**

**Nays: None.**

**Absent at Voting: Elbridge "Smitty" Smith, III and Simieon d. Theodile.**

**And the motion was therefore passed on this the 17th day of May, 2016.**

- {4} Authorize the Board President to Execute Amendment Number 1 to the Agreement (dated February 16, 2016) for Professional Services Regarding AGMAC Port – Site Bulkhead Relocation Project – Phase II-B (Private Bulkheads)**

**A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Gene L. Jefferies to approve Amendment #1 to GIS Engineering, LLC Agreement for Professional Services Regarding AGMAC Port – Site Bulkhead Relocation Project – Phase II-B (Private Bulkheads) which increases the Additional Services amount by a lump sum of \$12,529.90, making the amended contract amount not to exceed \$316,504.90, in accordance with contract dated February 16, 2016; and motion further states to ratify the effective date of the Amendment as March 22, 2016 and further authorizes the Board President to execute Amendment Number 1.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Mark Dore' and Danny J. David, Sr.**

**Nays: None.**

**Absent at Voting: Elbridge "Smitty" Smith, III and Simieon d. Theodile.**

**And the motion was therefore passed on this the 17th day of May, 2016.**

- (c) AGMAC Project General Engineering and Consulting Services:  
{1} Update on Status of AGMAC Project.**

## **EXPANSION OF AGENDA**

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Mark Dore' to to expand the Port of Iberia District Board of Commissioners Regular Monthly Board Meeting of Tuesday, May 17, 2016 to discuss/consider engaging Capitol Hill Consulting Group to assist the Port with respect to the performance of certain consulting services with regards to AGMAC (Validation Report) and securing funding for FY 2016 – 2017 and also FY 2017 – 2018 for a period of 30 days in an amount not to exceed \$4,000.00; and further request that if approved, the Board President execute the necessary documentation.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Mark Dore' and Danny J. David, Sr.

Nays: None.

Absent at Voting: Elbridge "Smitty" Smith, III and Simieon d. Theodile.

And the motion was therefore passed on this the 17th day of May, 2016.

A motion was made by Commissioner Gene L. Jefferies, seconded by Commissioner Roy A. Pontiff to engage Capitol Hill Consulting Group to assist the Port with respect to the performance of certain consulting services with regards to AGMAC (Validation Report) and securing funding for FY 2016 – 2017 and also FY 2017 – 2018 for a period of 30 days in an amount not to exceed \$4,000.00; and motion further authorizes the Board President execute the necessary documentation regarding same.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Mark Dore' and Danny J. David, Sr.

Nays: None.

Absent at Voting: Elbridge "Smitty" Smith, III and Simieon d. Theodile.

And the motion was therefore passed on this the 17th day of May, 2016.

**{2} Discuss/Approve GIS Engineering, LLC. Invoice.**

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Gene L. Jefferies, to approve and authorize the payment of Invoice Number GEL000055 in the amount of \$9,461.25 to GIS Engineering, LLC for the period April 1, 2016 thru April 30, 2016 for Coordination of the AGMAC Project, including permitting, budget analysis, and estimating, review of AGMAC Environmental and Economic portions of the feasibility study; in accordance with the contract effective date of January 20, 2016.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Mark Dore' and Danny J. David, Sr.

Nays: None.

Absent at Voting: Elbridge "Smitty" Smith, III and Simieon d. Theodile.



And the motion was therefore passed on this the 17th day of May, 2016.

- (d) **Status of the Louisiana Port Construction & Development Priority Program SPN H.011928 "East & West Yard Expansion & Site Improvements Project (the Purchase of a Building Located on Tract "A" (28.567 acres) Located on the Port Expansion Phase I Property Site, as well as Infrastructure Improvements to the Existing Building on Tract "A".**

Discussion ensued and there was no action taken on the above agenda item.

- (e) **Update on Reapplying for the Port of Iberia District's USACE Standard Permit NO. MVN-1997-03709-WY and Extension of the Port of Iberia District's LA DNR Coastal Use Permit No. P20100265 (Amended) for:**
  - {1} **Port of Iberia Proposed Maintenance Dredging & Bulkhead Installation & Maintenance. (T13 & 14S – R6E); Rodere, Commercial & Port Canals, Iberia Parish, LA**

Discussion ensued and there was no action taken on the above agenda item.

**X. REPORT FROM PORT ATTORNEY ON:**

- (a) **AWS Lease Agreement & Collection of Unpaid Rental.**
- (b) **Central Gulf Shipyard Lease Agreement & Collection of Unpaid Rental.**
- (c) **LBC Port Judgement/Collection of Money due the Port of Iberia.**

Discussion ensued and there was no action taken on Agenda Items a–c.

**XI. REPORT FROM EXECUTIVE DIRECTOR ON:**

- (a) **Update on the Submission of the Grant Application in Accordance With the US Department of Homeland Security Fiscal Year 2016 Port Security Grant Program for the POI.**
- (b) **Update on Tony Alleman's Campground Agreement between Tony Alleman and the Port of Iberia District Board of Commissioners Being Prepared by Mr. Alex Lopresto, III, Jeansonne & Remondet, Attorneys at Law, to be approved by Port Attorney.**
- (c) **Discuss/Consider Ninth Amendment of Lease Agreement b/t the Port of Iberia District and Dynamic Industries, Inc. Regarding the Acquisition of an Existing Fabrication Bldg on Tract "A" (28.56 acres); and Improvements to the Existing Fabrication Building by Constructing a Lean-To Building.**
- (d) **Update on the First Amendment to Lease Agreement Between Logan Industries International Corporation and the Port of Iberia District**

Regarding Tract "K-1" (5.0 acres) Located on the POI Millennium Expansion Phase II Property Site.

- (e) Update on an Agreement b/t the Port of Iberia District and Moreno Properties Two, LLC. Regarding Approximately 106 Acres of Available Property located at the Dynamic Industries West Yard (former Unifab Site).

- {1} Executive Director Negotiations with Prospective Tenants Regarding Available Property located at the Dynamic Industries West Yard (former Unifab Site); Contingent Upon the Receipt of the Necessary Approvals.

- (f) Executive Director's Monthly Report.

- (g) Announcements.


Discussion ensued and there was no action taken on the above Agenda Items a-g.

#### XI. ADJOURNMENT.

On a motion made by Commissioner Danny J. David, Sr. , and seconded by Commissioner Mark Dore' the meeting was adjourned at 7:36 p.m.



SECRETARY-TREASURER



PRESIDENT